



CENTRO ESCOLAR DOCTOR JOAQUIN JULE GALVEZ
Tutor's name: Teacher. José Miguel Molina Morales
Subject: English



Conversation No 1

Read the following conversation and identify the greetings. Look up any new words in a dictionary.

A: Hello. How are you today, Marcos?

B: Hello, Martha. I am very well. Thank you. How about you?

A: I am all right.

B: How is your family?

A: Oh! They are fine, thank you. And yours?

B: They're fine, too. I'll see you later Martha.

A: Okay. Good bye

Read and study the following table of formal greetings:

Examples	Response
How do you do?	How do you do?
Hello, Mr. Guzman	Hello.
Hello, doctor.	Hello.
Good morning.	Good morning.
Good afternoon.	Good afternoon.
Good evening.	Good evening.
How are you?	I am fine, thank you.
Hello. What is your name?	Hello. My name is Roberto.

Conversation No 2

Read the following conversation carefully and choose all of the greetings that are used.

A: Good morning, Mr. Campos. How are you?

B: Good morning, Emily. I am fine, thank you. How about you?

A: I'm all right this morning. Thank you.

B: Is Mrs. Vasquez in her office?

A: Yes, she is.

B: Can you tell her I want to talk with her, please?

A: Of course, Mr. Campos. Hold on a minute, please. Excuse me, Mrs. Vasquez. Mr. Campos would like to talk with you.

C: No problem. Tell him to come in, please.

A: Okay. Mr. Campos, you may go in now.

B: Thank you so much, Emily.

A: You are welcome. It was nice to see you, Mr. Campos.

B: It was nice seeing you, too. Emily.

Conversation No 3

Read the following conversation between two people who meet for the first time. Look up any new words in a dictionary.

A: Hi! My name is Leo Dimas.

B: Hello, Mr. Dimas. My name is Pamela Ardon. Pleased to meet you.

A: It's a pleasure to meet you, too, Mrs. Ardon.

B: Oh, please call me Pam.

A: Okay. Then you can call me Leo.

B: Great. Are you here on business or vacation, Leo?

A: I am here on business.

B: What do you do, Leo?

A: I am a computer engineer.

B: Hey! I am a computer technician.

A: Wow! What a small world!

B: Yes. Well, I have a meeting right now. I have to go.

A: Okay. It was nice meeting you, Leo.

B: Nice meeting you, too.



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ENGLISH UNFACE LEARNING SITUATION

Time to read

Read the following article carefully. Look up any new words in a dictionary

Greetings: Meeting Americans

When meeting someone for the first time it is normal to shake hands, both for men and for women. Hugs are only exchanged between close friends. Kissing on the cheeks is not common, and men never kiss other men unless they are from some countries in Europe or the Middle East.

Most Americans will usually introduce themselves by telling their first name and last name; for example, "Hi, I'm Robert White." If the situation is very casual, introductions are made by first name only: "Hello, I'm George." Common responses when someone is introduced to you may be, "It is a pleasure to meet you" or "Pleased to meet you."

Americans usually address business or social colleagues by their first name. However, bosses, supervisors or teachers should always be addressed with their title and last name, unless they ask to be called by a different name. For example: Professor Alfaro, Mrs. Shields.

Activity

Decide whether the following statements are true or false.

1. It is normal to shake hands, both for men and for women.
2. Hugs are not exchanged between close friends.
3. One common answer when someone is introduced to you is: What's new?
4. Americans usually introduce themselves by giving their first name.

Answer the following questions

1. Is Leo on business or vacation?
2. What do Leo and Pam do?